**Admissions Policy**

**NMS Regulation Standard 1**

**It is the policy of LittleCwtch Childminding to welcome all children and families who, in line with our statement of purpose, may want to attend.** LittleCwtch Childminding will conform to the conditions of registration as noted in the CIW National Minimum Standards and the Childminding and Childcare (Wales) Regulation (2010) regarding the age of the children and the numbers allowed.

**We do this by:**

* Accepting applications from families for their children regardless of gender, culture, religion or disability.
* Welcoming parents/carers who want to be actively involved in the running of LittleCwtch Childminding
* Implementing an effective settling in policy and procedure.

We are approved providers of 3+ Early Years Education. This gives children the opportunity to access up to 10 funded education from the term after their 3rd Birthday until they are admitted into school the September following their 4th Birthday. We are also providers of the Childcare offer which gives children the opportunity to access (insert hrs) of funded childcare from the term after their 3rd Birthday.

For a Foundation Phase place LittleCwtch Childminding admissions must be made through Powys County Council, once approved a place will be allocated. LittleCwtch Childminding will then be informed of all new starters. Information and admission forms are available on the Powys County Council website. <https://en.powys.gov.uk/article/3810/Apply-for-Pre-School-3-and-4-yr-olds>

To apply for the Childcare Offer parents need to check <https://en.powys.gov.uk/article/6346/Childcare-Offer-for-Wales> to see if they are eligible and to apply for a place, the settings and parents will both be contacted to confirm whether they have been accepted.

We encourage parents/carers to secure a place for their child well in advance, and they will be invited to visit the setting with their child before the starting date.

**COVID update**

During this difficult time we have adjusted the way that we support children and parents to visit the setting. Following the most recent Welsh government guidance we will communicate the measures that we have put in place to minimise risk. (This could be a welcome in the outside area from a member of staff, a drop off/collection from the door) Parents/carers are asked to wear a facemask, to maintain 2 metre social distancing and sanitise hands regularly. We will happily show parents and children around the outside of our setting, provide a virtual tour/send photos, show round out of hours to support with transitions.

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| This policy was adopted by:  | Date:  |
| To be reviewed:  | Signed:  |