# Additional/Special Needs Policy

**NMS Regulation Standard 4**

I believe that each child is individual and should be treated fairly and based around the child’s own individual needs. I will be running my setting promoting equality, diversity and individuality. No child will be discriminated within my setting.

During my time running LittleCwtch sensory and dance classes I have had a number of participants attend that have a learning disability and/or has additional special need. I also plan to complete my Makaton training and include this in my day to day running. Activities will be designed to include all children’s learning development needs and ability and will be altered accordingly. A child will not be excluded from an activity based on their additional learning needs. This promotes inclusion in my setting.

Parents will be asked whether any additional learning needs are known and how LittleCwtch Childmindings can support the children’s individual needs and development. This could include any specific motor development exercises as well as learning specific activities. The child welfare, needs and happiness are my number one priority when running my setting and will be at the forefront for all planned activities and day to day set up.

Each child will have a daily diary which will state what the child has been involved in within their day with me. I will also be monitoring the child’s individual development on a day to day basis and will discuss with parents any observations (positive and constructive) which is linked with their development stage. Within my home space there are no steps throughout the downstairs rooms. To access the building there is a path with a small sloping gradient with a step at the bottom. If I need to make any additional physical environmental changes to promote access to a child who may need it due to their additional needs I will make these changes as soon as possible. Any private and personal information regarding a child will be kept between myself and the parent/carer. No personal information will be shared with anyone else. I have a copy of SEN code of practice saved on my personal LittleCwtch computer to access a copy.

LittleCwtch Childminding is committed to ensuring that the service is fully inclusive in meeting the needs of all children and families. The Additional Learning Needs Transformation gives focus to

* a person-centred approach to identifying needs early,
* putting in place effective support and monitoring, and
* adapting interventions to ensure they deliver desired outcomes.

The procedures set out within this document take into account all of the current legislation and guidance to include

* The Additional Learning Needs (Wales) Regulations 2021;
* The Education Tribunal for Wales Regulations 2021;
* The Education (Pupil Referral Units) (Management Committees etc.) (Wales) (Amendment) Regulations 2021;
* Independent Schools (Provision of Information) (Wales) (Amendment) Regulations 2021
* The Equality Act 2010 (Capacity of parents and persons over compulsory school age) (Wales) Regulations 2021.

Additional learning needs are recognised as four broad areas

* Communication and Interaction
* Cognition and Learning
* Physical and Sensory
* Personal, Social and Mental Health

My practice is to:

* Welcome and provide support as needed to children, parents/carers and visitors who have additional/special needs.
* Welcome children with additional/special needs (in line with our admissions policy) after full consultation with parents/carers and any other relevant agency workers involved.
* Inform parents/carers of relevant health and safety procedures prior to admission of a child, and by undertaking risk assessments as needed to ensure the best interests of the child are met.
* Giving consideration to children’s disabilities and individual needs when arranging meetings, outings and events, and recording and taking action on any recommendations and decisions made.
* Operating an effective medication policy.
* I will be working closely with parents/carers to support early identification of need and liaise with other agencies where appropriate to ensure individual children’s needs are met.
* Following discussions with parents/carers I may request additional support via referral schemes for advice, guidance and further training.
* I will maintain confidentiality at all times.
* I will provide a range of activities and opportunities covering all areas of learning, where all children, including those with additional/special needs can interact, learn about each other and form relationships.
* Including children with additional/special needs and in routine activities, adapting our resources to meet the specific needs of the child.
* I will treat all children equally while respecting their individual needs and abilities.
* I have an inclusive philosophy and will not isolate children with additional/special needs. The individual needs of children will be considered when programme planning and the purchase of toys and other equipment takes place.
* Records of the child’s progress will be maintained and reviewed regularly. Parental permission will be obtained before records are released.
* Full co-operation will be given to all appropriate agencies i.e. therapists, health visitors, portage workers etc, in order to meet the needs of each child, (subject to parental permission).
* The privacy of all children will be maintained at all times-particularly when intimate care is being provided.

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| This policy was adopted by: Rowan Kennedy-Brown | Date: 10/03/2022 |
| To be reviewed:  | Signed:  |